

Registered office

4th Floor, Pride Accord,
547 Baner Road,
Baner, Pune-411045
Corporate Identification Number (CIN):
U51909PN2022PTC214382



Microlise India Pvt. Ltd.
E: servicedesk@microlise.com
W: microlise.com/in
Ph: +91-7378464242

**NOTICE OF THE 2nd (SECOND) ANNUAL GENERAL MEETING OF
MICROLISE INDIA PRIVATE LIMITED**

To
Members,
Board of Directors &
Statutory Auditors

Shorter notice is hereby given that the 2nd (Second) Annual General Meeting (“AGM”) of the members of **Microlise India Private Limited** (“Company”) will be held as per the following details:

Day : Monday
Date : September 30, 2024
Time : 4:30 p.m. (IST)
Mode : Physical
Venue : 4th Floor, Pride Accord, 547 Baner Road, Baner, Pune -411045, Maharashtra, India

to transact the following business:

AS ORDINARY BUSINESS


- 1. To consider, approve, and adopt the Audited Financial Statements of the Company comprising the Balance Sheet as of March 31, 2024, Statement of Profit and loss, Cash Flow Statement and Notes thereto for the financial year ended on March 31, 2024, together with the Report of the Board of Directors and Auditors’ thereon.**

To consider and if thought fit, to pass with or without modification(s), the following Resolution as an **Ordinary Resolution**:

“**RESOLVED THAT** in accordance with the applicable provisions of the Companies Act, 2013 read with rules framed thereunder (including any amendment thereto or re-enactment thereof), the Audited Balance Sheet, Statement of Profit and Loss Account, Cash Flow Statement and Explanatory Notes annexed thereto, (hereinafter collectively known as “**Annual Audited Financial Statements**”), for the financial year ended on March 31, 2024, together with Directors’ and Auditor’s Report thereon, be and are hereby considered and adopted.”

By the Order of the Board of Directors
Microlise India Private Limited

Date: September 27, 2024
Place: Nottingham, United Kingdom

Signature: 
Name: Nicholas James Wightman
Designation: Director
DIN- 10270369
Address: 24 Beeley Close, Derby

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DE22 2PX, United Kingdom

NOTES:

1. A member entitled to attend and vote at the AGM is also entitled to appoint a proxy need not be a member of the company. The proxy form in order to be effective must be deposited with the Company not less than 48 hours before the commencement of the AGM. The instrument appointing the proxy, in order to be effective, must be deposited at the registered office of the Company, duly completed and signed before the commencement of the AGM.
2. All documents referred to in the accompanying notice and any other documents as required under the provisions of the Companies Act, 2013 and rules made thereunder, are open for inspection at the registered office of the Company on all working days between 11:00 a.m. (IST) to 1:00 p.m. (IST) up to the date of the AGM.
3. The corporate members intending to appoint their authorized representative to attend the AGM are requested to send a certified copy of the board resolution/authorization letter, via email to the Company thereby authorizing their representative to attend and vote on their behalf at the Meeting.
4. This shorter Notice is being sent to all the members whose names appear in the Register of Members as of the close of business hours on September 27, 2024.
5. An attendance slips as required to be attached with every notice of the AGM, is attached herewith as **Annexure-1**.
6. The proxy form, as required to be attached with every notice of the AGM, is attached herewith as **Annexure-2**
7. The route map of the location of the venue of the Meeting is attached herewith as **Annexure - 3**.

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Annexure-1
Attendance Slip

2nd Annual General Meeting (“AGM”) will be held on the Monday, 30th day of September 2024 at 4:30 p.m. (IST) at the registered office of the Company situated at 4th Floor, Pride Accord, 547 Baner Road, Baner Pune -411045, Maharashtra, India.

Regd. Folio No.:

(Shareholder’s Name in BLOCK Letters)

I certify that I am a registered shareholder / proxy for the registered shareholders of the Company.

(Member’s / proxy’s name and address in Block Letters to be furnished below)

I hereby record my presence at the AGM held on September 30, 2024, at 4:30 p.m. (IST) at the registered office of the Company situated at 4th Floor, Pride Accord, 547 Baner Road, Baner Pune -411045, Maharashtra, India.

If signed by Proxy, name should be

Written here in Block Letters

Member’s/ Proxy’s signature

Note: Please fill in this attendance slip and hand it over at the entrance of the meeting hall.

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Annexure-2

Form MGT-11

PROXY FORM

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Corporate Identification Number : U 51909PN2022PTC214382
Name of the Company : Microlise India Private Limited
Registered Office : 4th Floor, Pride Accord, 547 Baner Road, Baner Pune -411045, Maharashtra India

Name of the member (s)	:	
Registered address	:	
E- mail Id	:	
Folio No / Client Id	:	
DP ID	:	NA

I / We, being the member (s) of << >> equity shares of the above-named Company, hereby appoint

- Name :
Address :
E-mail Id:
Signature: or failing him

as my/our proxy to attend and vote for us and on our behalf at the 2nd Annual General Meeting (“AGM”) to be held on the Monday, 30th day of September 2024 at 4:30 p.m. (IST) at the registered office of the Company situated at 4th Floor, Pride Accord, 547 Baner Road, Baner Pune -411045, Maharashtra, India and at any adjournment thereof in respect of such resolutions as are indicated below:

RESOLUTION TO BE PASSED:

Resolution No.	Resolution	Vote (Optional, see Note: 6 (Please mention no. of shares))	
		For	Against
As Ordinary Business			
1	To consider, approve, and adopt the Audited Financial Statements of the Company comprising the Balance Sheet as of March 31, 2024, Statement of Profit and loss, Cash Flow Statement and Notes thereto for the financial year ended on March 31, 2024, together with the Report of the Board of Directors and Auditors’ thereon.		

Signed this _____ day of _____ 2024.

Affix Stamp

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Notes to Proxy Form

1. The Proxy, to be effective should be deposited at the registered office of the Company not less than forty-eight hours before the commencement of the AGM. Proxies may be accepted at a shorter period, being not less than twenty-four hours before the commencement of the AGM, if the articles so provide.
2. A Proxy need not be a member of the Company.
3. In the case of joint holders, the vote of the senior who tenders a vote, whether in person or by proxy, shall be accepted to the exclusion of the vote of the other joint holders. Seniority shall be determined by the order in which the names stand in the register of members.
4. This form of proxy confers authority to demand or join in demanding a poll.
5. The submission by a member of this form of proxy will not preclude such member from attending in person and voting at the AGM.
6. This is optional. Please put a tick mark (✓) in the appropriate column against the resolutions indicated in the Box. If a member leaves the 'For' or 'Against' column blank against any or all the resolutions, the proxy will be entitled to vote in the manner he/she thinks appropriate. If a member wishes to abstain from voting on a particular resolution, he/she should write "Abstain" across the boxes against the resolution.
7. In case a member wishes his/her votes to be used differently, he/she should indicate the number of shares under the columns 'For' or 'Against' as appropriate.
8. An instrument of Proxy duly filled, stamped and signed, is valid only for the AGM to which it relates including any adjournment thereof.
9. An instrument of Proxy is valid only if it is properly stamped. Unstamped or inadequately stamped Proxies or Proxies upon which the stamps have not been cancelled are invalid.
10. The Proxyholder should prove his identity at the time of attending the AGM.
11. A proxy form which does not state the name of the Proxy should not be considered valid.
12. If an undated Proxy, which is otherwise complete in all respects, is lodged within the prescribed time limit, it should be considered valid.
13. If a Company receives multiple Proxies for the same holdings of a member, the proxy which is dated last is considered valid; if they are not dated or bear the same date without specific mention of time, all such multiple Proxies should be treated as invalid.
14. If a Proxy had been appointed for the original meeting and such meeting is adjourned, any proxy given for the adjourned meeting revokes the proxy given for the original meeting.
15. A Proxy later in date revokes any Proxy/Proxies dated prior to such Proxy.
16. A Proxy is valid until written notice of revocation has been received by the Company before the commencement of the AGM or adjourned AGM, as the case may be. A Proxy need not be informed of the revocation of the Proxy issued by the member. Even an undated letter of revocation of Proxy should be accepted. Unless the articles provide otherwise, a notice of revocation should be signed by the same person who had signed the Proxy.
17. Requisitions, if any, for inspection of Proxies should be received in writing from a member at least three days before the commencement of the AGM.
18. Proxies should be made available for inspection during the period beginning twenty-four hours before the time fixed for the commencement of the AGM and ending with the conclusion of the AGM.

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Annexure-3

Route Map

